

Senior College Counselor Shanghai, China

College Admission Counseling Service (CACS) is an education management company based in Shanghai with offices throughout China. We are devoted to promoting the highest quality college counseling service available to Chinese students and parents. Our counseling staff consists of former admission officers from the most selective U.S. colleges and universities, experienced college counselors from successful independent schools in the U.S. and abroad, Chinese college counselors, and recent U.S. graduates who have been trained in the college planning process. Together, the counseling “team” works closely with the student and family for three years helping to simplify the transition from high school to college. For CACS, promoting international education while maintaining our students’ Chinese heritage and culture is our ultimate goal.

Job Description

The CACS counselor designs and delivers college counseling programs to guide and support students in all facets of the college planning process. This happens through lectures, small group seminars, and individual counseling sessions. The counselor’s duties include but are not limited to: managing 40-50 students, researching and suggesting appropriate colleges, essay development and critique, course selection and transcript management, interview preparation, and extracurricular activity guidance. The CACS counselor is also expected to advise students and families on the intricacy of applying early decision or early action, what happens with defers / wait lists, and the Gap Year.

Job Requirements

Our CACS counselors are experienced college admission professionals dedicated to supporting students and their families in the pursuit of higher education. We invite motivated, highly creative, experienced applicants who are passionate about counseling in an international setting to join our team. Our college counselors will have a minimum of two years experience in college admissions at highly selective universities and/or college counseling at competitive independent schools. These individuals must possess strong presentation, communication, and writing skills, and can work independently in a fast-paced environment. Qualified applicants should possess the ability to respond effectively to the needs of a diverse and demanding student and parent population, knowledge of colleges, their academic programs, and international admission policies. In addition to a competitive package, this is an outstanding opportunity for individuals excited by cultural experiences, in addition to high quality educational practice in one of the fastest growing sectors in education globally.

The above advert is for a July 1st start date. In order to apply, please email your resume/CV to: sara@crs-edu.com or for further information, please visit our website at www.cacs.org.cn.